

Coach & PSV Camera Placement Checklist

Verify your camera coverage before putting a vehicle into service

VEHICLE DETAILS

Vehicle registration: _____

Fleet number: _____

Vehicle type (minibus / single-deck / double-deck): _____

Date of inspection: _____

Inspected by: _____

CAMERA POSITION CHECKLIST

- ☐ Forward-facing camera fitted and angled correctly
Min 120° horizontal field of view — pavement edge visible on both sides
- ☐ Nearside (left) camera fitted and angled downward
Pavement edge should be visible in lower third of frame
- ☐ Offside (right) camera fitted
Covers overtaking lane and pedestrian approach from right
- ☐ Rear camera(s) fitted — full vehicle width covered
Rear roof camera added if vehicle operates in height-restricted areas
- ☐ Door / entrance camera fitted
Step and doorway visible during boarding and alighting
- ☐ Passenger saloon camera(s) fitted
No dead zone at rear of saloon — 2 cameras for vehicles over 35 seats
- ☐ Stairwell camera fitted (double-decker only)
Angled to cover both treads and foot of stairs

- ☐ Driver cab camera — if required by contract
Disclosed to driver in writing before vehicle enters service

MDVR & RECORDING VERIFICATION

- ☐ MDVR installed and all camera channels active
- ☐ Recording confirmed on all channels — test playback
- ☐ 4G/live view connection verified (if applicable)
- ☐ Footage retention set to minimum 31 days
- ☐ GDPR passenger signage displayed at vehicle entrance
- ☐ Data retention policy in place and filed
- ☐ Privacy Impact Assessment completed and filed

COMPLIANCE & REGULATORY NOTES

- ☐ FORS Silver camera evidence requirement met
- ☐ TfL DVS requirements met (London-operating vehicles)
- ☐ Insurance provider notified of camera system — premium updated
- ☐ Camera system details added to vehicle maintenance record